

**SUMMIT TOWNSHIP BOARD MEETING**

**March 25, 2008**

**STUDY SESSION – 6:30 P.M.**

**PRESENT:** Jim Dunn, Supervisor; Robert DuBois, Clerk; Douglas Hoyt, Treasurer, and Trustees Gordon Heins, Scott Elliott and Sean Kennedy.

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**PUBLIC COMMENT**

None

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**THE ENTERPRISE GROUP**

Trustee Kennedy highlighted securing a Smart Zone designation, the addition of three (3) members to The Enterprise Group (Chamber, JCC and JCEC), and establishing an oversight committee for Armory Arts to work out operation of facilities.

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**JACKSON COUNTY ROAD COMMISSION**

No report.

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**REGION 2 PLANNING COMMISSION**

No report. Trustee Wilson spoke on behalf of the Recreation Committee stating plans included recommendations for upgrading bike paths.

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**WATER TOWER**

Rick Faling stated that the lower half of the water tower has been erected and currently waiting for the weight restrictions to be lifted for delivery of the rest of the tower. He has met with Kent Mauer from the airport to clear the use of a crane at the construction sight and is currently in the process of obtaining approval for painting of the tower from the FFA.

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**UPDATE STATUS OF FIRE APPARATUS**

Chief Harvey reported that the ladder truck went into service on February 23, 2008. The new rescues are expected to be in and ready for service in late April. The Fire Department is planning an open house and commissioning in late May.

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**CONTRACT WITH NAPOLEON TOWNSHIP ON BUILDING INSPECTOR SERVICES**

Supervisor Dunn is working on a possible agreement to provide Building Inspector Services to Napoleon Township.

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**PUBLIC HEARING – 7:00 P.M.**

The Supervisor called a public hearing on Tuesday, March 25, 2008 at 7:00 p.m. to present the 2008 – 2009 proposed budget for public comment. The property tax rate of .8168 is proposed to support the budget. There was no public comment. (Copy attached hereto.)

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to close the public hearing.

**BOARD MEETING**

**CALL TO ORDER**

The regular meeting was called to order by the Supervisor, Jim Dunn, on Tuesday, March 25, 2008, at 7:05 p.m. in the meeting room of the Township Hall.

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**APPROVAL OF MINUTES**

Motion by DuBois, supported by Heins, and on roll call vote unanimously carried to approve minutes of the February 12, 2008, Regular Board Meeting and the February 19, 2008, Special Board Meeting.

**APPROVAL OF ACCOUNTS PAYABLE**

Motion by Hoyt, supported by Elliott, and on roll call vote unanimously carried that the accounts payable, totaling \$310,252.09 (General Office \$3,290.52; Fire Department \$4,478.64; Water Operation & Maintenance \$49,793.86; Sanitary Sewer Operation & Maintenance \$156,664.20; Street Lights \$12,340.78; and bills paid from February 14, 2008 through March 19, 2008 in the amount of \$83,684.10 all as itemized and attached to these minutes be approved.

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**APPROVAL OF DEPARTMENTAL REPORTS**

Motion by DuBois, supported by Hoyt, and on roll call vote unanimously carried that the monthly reports (Building, Fire, Electrical, Police and Water and Sewer) be approved for filing.

Comment was made on a letter to Chief Harvey complimenting the firemen on their work at the Industrial Steel fire.

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**PUBLIC COMMENTS**

None

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**OLD BUSINESS**

None

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**NEW BUSINESS**

**APPROVAL – INDUSTRIAL FACILITIES EXEMPTION CERTIFICATION  
DAWLEN CORPORATION**

Public Hearing was held on the Industrial facilities Exemption request from Dawlen Corporation. The legislative bodies which levy ad valorem property taxes within the Township were notified of the public hearing. No one appeared in opposition. The request was for an exemption of \$590,100 in investment of machinery and equipment for twelve (12) years.

Motion by DuBois, supported by Hoyt , and on roll call vote unanimously carried to approve the application for Industrial Facilities Certificate to Dawlen Corporation in the amount of \$590,100 in investment of machinery and equipment for eight (8) years as recommended by the Assessing Department. (Copy attached hereto.)

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**APPROVAL – REZONING REQUEST – 205 THROUGH 209 17<sup>TH</sup> STREET  
LOCAL COMMERCIAL (C-1) TO GENERAL COMMERCIAL (C-2)**

**APPLICANT, LINDA DAKE  
CASE#08-02-0002**

A public hearing was held by the Planning Commission on Tuesday, February 19, 2008, for request for rezoning from Local Commercial (C-1) to General Commercial (C-2) at the location of 205-209 17<sup>th</sup> Street, Jackson, MI, for the proposed use as a pet grooming facility and pet care facility at the 209 17<sup>th</sup> Street location. Applicant, Linda Dake of 3940 Fayette Court, Jackson, MI, on behalf of owner, Robele Investments of 3700 Sargent Road, Jackson, MI. The Planning Commission unanimously recommended to the Township Board approval of the rezoning request for the entire parcel #595-13-04-105-003-03 from Local Commercial (C-1) to General Commercial (C-1).

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve the rezoning request for the entire parcel #595-13-04-105-003-03 from Local Commercial (C-1) to General Commercial (C-2). (Copy attached hereto.)

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**APPROVAL – CONDITIONAL USE – GROUP CHILD CARE**  
**353 PRAIRIE STREET – APPLICANT, KIJA HAMILTON**  
**CASE#08-02-0003**

A public hearing was held by the Planning Commission on Tuesday, February 19, 2008, at the request of Kija Hamilton, applicant, of 353 Prairie Street, Jackson, MI. Applicant is requesting permit for a group child care home for 7 – 12 children. The Planning Commission unanimously recommended to the Township Board approval of the request for a day care facility for 7 – 12 children with the hours of operation to be 6:30 a.m. to 10:30 p.m., seven (7) days week, contingent upon the completion of a fence that encloses all four sides of the property in the play area by May 1, 2008, with a fence permit being applied for and approved. Also, any required permits for a sign, if a sign is so desired.

Motion by Elliott, supported by Hoyt , and on roll call vote unanimously carried to table action due to no representation of applicant in attendance and, unpaid township conditional use fees. (Copy attached hereto.)

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**APPROVAL – CONDITIONAL USE – GROUP CHILD CARE**  
**564 ROBINSON ROAD – APPLICANT, JENNIFER SCEARS**  
**CASE#08-02-0001**

A public hearing was held by the Planning Commission on Tuesday, February 19, 2008, at the request of Jennifer Scears, applicant, of 564 Robinson Road, Jackson MI. Applicant is requesting permit for a group child care home for 7 – 12 children. The Planning Commission unanimously recommended to the Township Board approval for a day care facility for up to 12 children with the hours of operation from 5:00 a.m. to 6:00 p.m., five (5) days a week with all other requirements having been met.

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve the request for a day care facility for up to 12 children with the hours of operation from 5:00 a.m. to 6:00 p.m., five (5) days a week with all other requirements having been met. (Copy attached hereto.)

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**APPROVAL – EMPLOYMENT AGREEMENT – FIRE CHIEF, SCOT HARVEY**

Motion by Dunn, supported by Heins, and on roll call vote unanimously carried to approve the Employment Agreement between the Township of Summit and Scot Harvey, Fire Chief, commencing April 1, 2008 to and including March 31, 2009. (Copy attached hereto.)

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**APPROVAL – ORDINANCE CHAPTER 130 – DISORDERLY CONDUCT**

Motion by DuBois, supported by Hoyt, and on roll call vote unanimously carried to approve adoption of Ordinance Chapter 130 – Disorderly Conduct. (Copy attached hereto.)

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**APPROVAL – ORDINANCE CHAPTER 151 – LAND DIVISION**

Motion by Heins, supported by Elliott, and on roll call vote unanimously carried to approve adoption of Ordinance Chapter 151 – Land Division. (Copy attached hereto.)

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**APPROVAL – RESOLUTION TO MANAGE FLOODPLAIN DEVELOPMENT**

Motion by Hoyt, supported by Heins, and on roll call vote unanimously carried to approve Resolution to Manage Floodplain Development for the national Flood Insurance Program. (Copy attached hereto.)

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**APPROVAL – ORDINANCE CHAPTER 153 – FLOOD PLAIN**

Motion by Hoyt, supported by Heins, and on roll call vote unanimously carried to approve adoption of Ordinance Chapter 153 – Flood Plain. (Copy attached hereto.)

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**APPROVAL – ORDINANCE CHAPTER 154 – STATE CONSTRUCTION CODE**

Motion by Hoyt, supported by Heins, and on roll call vote unanimously carried to approve adoption of Ordinance Chapter 154 – State Construction Code. (Copy attached hereto.)

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**APPROVAL – ORDINANCE CHAPTER 100 – PENALTY REVISIONS**

Motion by Elliott, supported by Hoyt, and on roll call vote unanimously carried to approve adoption of Ordinance Chapter 100 - Penalty Revisions. (Copy attached hereto.)

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**APPROVED – COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT**

Motion by Heins, supported by Elliott, and on roll call vote unanimously carried to approve the Cooperative Mutual Aid Fire Control Agreement between the Township of Summit and the Michigan Department of Natural Resources – Forest, Mineral and Fire Management. (Copy attached hereto.)

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**APPROVAL – AGREEMENT FOR INSPECTION SERVICES**

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve Boiler Plate Agreement for contracting inspection services. (Copy attached hereto.)

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**APPROVAL – AGREEMENT WITH FIREFIGHTERS LOCAL 1639**

Motion by Heins, supported by Hoyt, and on roll call vote unanimously carried to approve Agreement with Firefighters Local 1639. (Copy attached hereto.)

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**APPROVAL – RESOLUTION – NON UNION EMPLOYEES**

Motion by Heins, supported by Hoyt, and on roll call vote unanimously carried to approve Resolution for non union employee benefit changes effective April 1, 2008. (Copy attached hereto.)

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**APPROVAL – AMENDMENT TO BUDGET FOR YEAR END MARCH 31, 2008**

Motion by DuBois, supported by Elliott, and on roll call vote unanimously carried to approve Amended Budget for the fiscal year ending March 31, 2008 as presented by the Treasurer. (Copy attached hereto.)

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**APPROVAL – ADOPTION OF BUDGET – APRIL 1, 2008 THROUGH MARCH 31, 2009**

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve Budget for the fiscal year April 1, 2008 through March 31, 2009 as presented by the Treasurer. (Copy attached hereto.)

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**APPROVAL – SCHEDULE OF MEETINGS FOR 2008 – 2009**

Motion by Heins, supported by Hoyt, and on roll call vote unanimously carried to approve the Schedule of Meetings for 2008 – 2009 as presented. (Copy attached hereto.)

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**OTHER BUSINESS**

None

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**ADJOURNMENT:** There being no further business to come before the Board, the Supervisor adjourned the meeting at 7:35 p.m.

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All of Which I Certify,

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Robert D. DuBois, Clerk