

STATE AND COUNTY ENVIRONMENTAL PERMITS CHECKLIST FOR SUMMIT TOWNSHIP



Name of Business:	
Mailing Address:	
Facility Owner or Manager:	
Type of Business:	
Telephone:	Fax:
Date:	Signature:

Note: For assistance with permits and approvals from the Michigan Department of Environmental Quality (MDEQ), including permit coordination among MDEQ divisions, contact the Permit Coordinator, 517-335-4235.



Circle (Y/N) the items that may pertain to your project or facility; then contact the office(s) listed to determine specific requirements. Return a copy of this checklist to the municipality as part of your site plan submittal—even if state and county approvals have not been obtained. An updated copy should be submitted prior to occupancy.

This list includes the most common permits and approvals related to waste, water quality and air quality. Other permits and approvals, including local approvals, may also be needed.

- Y N Will the project involve the discharge of any type of wastewater to a storm sewer, drain, lake, stream, wetland, or other surface water? **Contact:** MDEQ Water Bureau (WB) District Office: 517-780-7690 or National Pollutant Discharge Elimination Permit Program: 517-241-1346.*

- Y N Will the project involve the direct or indirect discharge of waste, waste effluent, wastewater, pollutants, and/or cooling water into the groundwater or on the ground? **Contact:** MDEQ WB, Groundwater Permits Program: 517-373-8148.*

- Y N Does the project involve construction or alteration of any sewage collection or treatment facility? **Contact:** MDEQ WB, Part 41 Construction Permit Program, District Office: 517-780-7690.*

- Y N Will the project or facility store or use chemicals, petroleum products or salt? Depending on the type of substance, secondary containment and a Pollution Incident Prevention Plan (PIPP) may be required. **Contact:** MDEQ Waste and Hazardous Materials Division (WHMD), District Office: 517-780-7690.*

- Y N Will the project involve the installation, operation, or removal of an underground or aboveground storage tank containing a petroleum product or a hazardous substance? **Contact:** MDEQ WHMD, Storage Tank and Solid Waste Section: 517-335-2690.*

- Y N Will the project involve liquefied petroleum gas storage tanks or container filling locations? **Contact:** MDEQ WHMD, Storage Tank and Solid Waste Section: 517-335-2690.*

- Y N Will the project involve the installation of a compressed natural gas dispensing station with storage? **Contact:** MDEQ WHMD, Storage Tank and Solid Waste Section: 517-335-7211.*

- Y N Will the project involve the generation of hazardous waste? **Contact:** MDEQ WHMD, District Office: 517-780-7690.*
- Y N Will the project involve the on-site treatment, storage or disposal of hazardous waste? **Contact:** MDEQ WHMD, Hazardous Waste Section: 517-373-9875.*
- Y N Will the project involve the transport of hazardous waste or non-hazardous liquid industrial waste? **Contact:** MDEQ WHMD, Transporter Program: 586-753-3850.*
- Y N Will the project involve landfilling, transferring or processing solid non-hazardous wastes on-site? **Contact:** MDEQ WHMD, District Office: 517-780-7690.*
- Y N Will the project involve the installation, construction, reconstruction, relocation, or alteration of any process or process equipment (including air pollution control equipment) which has the potential to emit air contaminants? **Contact:** MDEQ Air Quality Division (AQD), Permit Section: 517-373-7023.*
- Y N Will the project or facility involve the storage, mixing or distribution of pesticides or fertilizers in bulk quantities? **Contact:** Michigan Department of Agriculture, Pesticide and Plant Pest Management Division: 517-373-1087.*
- Y N Will the project involve any man-made change in the natural cover or topography of land, including cut and fill activities which may contribute to soil erosion and sedimentation? Will the earth change disturb an area of one acre or more, or occur within 500 feet of a lake or stream? If the answer to both of these questions is yes, a soil erosion and sedimentation control permit is required. **Contact:** County Drain Commissioner (or other responsible office): (517) 788-4398.*
- Y N Will the project involve dredging, filling, or construction in, across, or under (1) a river, stream, creek, ditch, drain, lake, pond, or swamp (2) wetlands (3) floodplain? **Contact:** MDEQ Land and Water Management Division (LWMD), Permit Consolidation Unit: 517-373-9244.*
- Y N Will the project involve any dredging proposed 500 feet of a lake, river, stream, creek or ditch? **Contact:** MDEQ LWMD, Permit Consolidation Unit: 517-373-9244.*
- Y N Will the project involve an earth change activity within 500 feet of a lake or stream or will the project disturb an area greater than one acre in size? **Contact:** MDEQ WB, Soil Erosion and Sedimentation: 517-335-3178.*
- Y N Will the project involve any construction or land alteration within 400 feet of a designated natural river or tributary? **Contact:** Michigan Department of Natural Resources, Forest Management Division, Natural Rivers Program Unit: 517-373-1275.*
- Y N Will the project involve construction of a building or septic system in a designated Great Lakes high risk erosion area? **Contact:** MDEQ LWMD, Permit Consolidation Unit: 517-373-9244.*
- Y N Will the project involve dredging, filling, grading or other alteration of the soil, vegetation, or natural drainage or placement of permanent structures in a designated environmental area? **Contact:** MDEQ LWMD, Permit Consolidation Unit: 517-373-9244.*
- Y N Will the project involve development, silvicultural activities, or contour alterations within a designated critical dune area? **Contact:** MDEQ LWMD, Permit Consolidation Unit: 517-373-9244.*
- Y N Will an on-site wastewater treatment system or septic system be installed?*

For sanitary sewage in quantities of 10,000 gallons per day or less, **Contact:** Local Health Department: 517-788-4420. For any subsurface discharge of sanitary sewage in quantities equal to or greater than 10,000 gallons per day, **Contact:** MDEQ WB, Groundwater Permits Program: 517-373-8148.

For sanitary sewage in quantities of 6,000 to 10,000 gallons per day: In addition to obtaining a construction permit from the local health department, submit a state wastewater discharge notification form. Flow monitoring and reporting are required. **Contact:** MDEQ WB, Groundwater Permits Program: 517-373-8148.

For industrial or commercial wastewater in any quantity (other than sanitary wastewater), **Contact:** MDEQ WB, Groundwater Permits Program: 517-373-8148.

- Y N** Will the project involve the construction of a water supply well or the extension of a water supply service from an existing water system? **Contact:** MDEQ WB, Drinking Water and Environmental Health Section (DWEHS), Community Water Supply Program: 517-241-1300.
- Y N** Are there out-of-service wells, abandoned wells, or cisterns on the site? (includes drinking water, irrigation and monitoring wells) **Contact:** Local Health Department: 517-788-4420.
- Y N** Will the project involve a subdivision or site condominium project utilizing individual on-site subsurface disposal systems or individual wells? **Contact:** WB, DWEHS: 517-241-1345 or Local Health Department: 517-788-4420.
- Y N** Will the project involve the on-site storage of sanitary sewage prior to transport and disposal off-site (pump and haul)? **Contact:** MDEQ WB, Groundwater Permits Program: 517-373-8148.
- Y N** Has the property or facility ever been subject to a remedial action, limited closure, or other environmental cleanup response under Part 201, Natural Resources and Environmental Protection Act? Is the property currently subject to a response action? Has a Baseline Environmental Assessment been completed for the property? **Contact:** MDEQ Remediation and Redevelopment Division: 517-373-9837.

Other Permits Required By MDEQ

- Y N** Are you designated by your facility to be the Certified Operator to fulfill the requirements of a wastewater discharge permit (NPDES or Groundwater)? **Contact:** MDEQ Environmental Science and Services Division (ESSD), Operator Training: 517-373-4755 and MDEQ WB, Storm Water Program: 517-241-8993.
- Y N** Are you a drinking water operator in charge of water treatment or water distribution system, back-up operator, or shift operator? **Contact:** MDEQ ESSD, Operator Training: 517-241-7199.
- Y N** Are you a water well drilling contractor, pump installer, dewatering well contractor or dewatering well pump installer? **Contact:** MDEQ WB, Well Construction Unit: 517-241-1377.
- Y N** Do you want to operate a central production facility (applies to oil and gas production facilities where products of diverse ownership are commingled)? **Contact:** MDEQ Office of Geological Survey (OGS), Petroleum Geology and Production Unit: 517-241-1515.
- Y N** Is the project a dry cleaning establishment utilizing perchloroethylene or a flammable solvent in the cleaning process? **Contact:** MDEQ AQD: 517-241-1324.

- Y N** Does the project involve the construction, modification, or operation of a public swimming pool? **Contact:** MDEQ WB, DWEHS: 517-241-1340.
- Y N** Does your laboratory test potable water as required for compliance and monitoring purposes of the Safe Drinking Water Act? **Contact:** MDEQ ESSD, Laboratory Services Section: 517-335-9800.
- Y N** Does the project involve the generation of medical waste or a facility that treats medical waste prior to its disposal? **Contact:** MDEQ WHMD, Medical Waste Regulatory Program: 517-241-1320.
- Y N** Does the project involve the construction, modification or operation of a campground? **Contact:** MDEQ WB, DWEHS: 517-241-1340.
- Y N** Does the project involve the construction or alteration of a water supply system or sewage disposal system for a manufactured housing project? **Contact:** MDEQ WB, DWEHS: 517-241-1340.
- Y N** Does the project involve transport of septic tank, cesspool, or dry well contents or the discharge of septage or sewage sludge into or onto the ground? **Contact:** MDEQ WB, DWEHS, Septage Program: 517-241-1318.
- Y N** Do you store, haul or process scrap tires? **Contact:** MDEQ WB, WHMD, Storage Tank and Solid Waste Section: 517-335-4035.
- Y N** Do you engage in the business of hauling bulk water for drinking or household purposes (except for your own household use)? **Contact:** MDEQ WB, DWEHS, Noncommunity Unit: 517-241-1370.
- Y N** Does the project involve the installation of an aboveground storage tank for a flammable or combustible liquid (under 200 degrees Fahrenheit)? **Contact:** MDEQ WHMD, Storage Tank and Solid Waste Section: 517-335-7211.
- Y N** Does the project involve the installation of a liquefied petroleum gas container filling location or storage location that has a tank with a capacity of more than 2,000 gallons or has two (2) or more tanks with an aggregate capacity of more than 4,000 gallons)? **Contact:** MDEQ WHMD, Storage Tank and Solid Waste Section: 517-335-7211.
- Y N** Does your facility have an electric generating unit that sells electricity to the grid and burns a fossil fuel? **Contact:** MDEQ AQD, Acid Rain Permit Program: 517-373-7023.
- Y N** Does your facility have the potential to emit any of the following: 100 tons per year or more of any criteria pollutant; 10 tons per year or more of any hazardous air pollutant; or 25 tons per year or more of any combination of hazardous air pollutants? **Contact:** MDEQ AQD, Permit Section: 517-373-7023
- Y N** Does the project involve either construction which will disturb one or more acre, or does the facility have industrial activity that comes into contact with storm water that enters a storm sewer, drain, lake, stream, or other surface water? **Contact:** MDEQ WB, Permits Section: 517-241-8993 or MDEQ District Office: 517-780-7690.
- Y N** Are you using chemicals or materials in, or in contact with, drinking water at any point in the water works system? **Contact:** MDEQ District Office: 517-780-7690 or Public Water Supply Program: 517-241-1318.

- Y N** Are you applying a chemical treatment for the purpose of aquatic nuisance control (pesticide/herbicide, etc.) in a water body (i.e. lake, pond or river)? **Contact:** MDEQ WB, Aquatic Nuisance Control and Remedial Action Unit: 517-241-7734.
- Y N** Are you applying materials to a water body for a water resource management project (i.e. mosquito control treatments, dye testing, or fish reclamation projects)? **Contact:** MDEQ WB, Surface Water Assessment Section: 517-373-2190.
- Y N** Does the project involve filling or placement of structures in water, wetlands, floodplains, or any work at the land/water interface? **Contact:** MDEQ LWMD, Permit Consolidation Unit: 517-373-9244.
- Y N** Does the project involve construction of a dam, weir or other structure to impound flow? **Contact:** MDEQ LWMD, Dam Safety Program: 517-241-9862.
- Y N** Does the project involve the removal of sand from a sand dune area within two (2) miles of a Great Lakes shoreline? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1542.
- Y N** Does the project involve the diversion and control of water for the mining and processing of low-grade iron ore? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1542.
- Y N** Does the project involve the surface or open-pit mining of metallic mineral deposits? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1542.
- Y N** Does the project involve the mining of nonferrous mineral deposits at the surface or in underground mines? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1542.
- Y N** Does the project involve mining coal? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1542.
- Y N** Do you want to change the status of an oil and gas well (i.e. plug the well)? **Contact:** MDEQ OGS, Permits and Bonding Unit: 517-241-1528.
- Y N** Does the project involve drilling of oil, gas, brine disposal, secondary recovery, or hydrocarbon storage wells? **Contact:** MDEQ OGS, Permits and Bonding Unit: 517-241-1528.
- Y N** Does the project involve plugging or deepening of an oil or gas well, or conveying rights in the well as an owner to another person? **Contact:** MDEQ OGS, Permits and Bonding Unit: 517-241-1528.
- Y N** Does the project involve changing the status or plugging of a mineral well? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1532.
- Y N** Does the project involve the drilling or deepening of wells for brine production, solution mining, waste disposal, storage, or as test wells? **Contact:** MDEQ OGS, Minerals and Mapping Unit: 517-241-1532.
- Y N** Does the project involve the receipt, possession, manufacture, use, storage, transport, transfer, release, or disposal of radioactive material in any form? **Contact:** MDEQ WHMD, Radioactive Material and Standards Unit: 517-241-1274.

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