

**SUMMIT TOWNSHIP BOARD MEETING**  
**February 8, 2005 – 7:00 P.M.**

**PRESENT:** James Dunn, Supervisor; Robert DuBois, Clerk; Douglas Hoyt, Treasurer; and Trustees Gordon Heins, Scott Elliott, Sean Kennedy and Rick Wilson.

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**CALL TO ORDER:**

The regular meeting was called to order by the Supervisor on Tuesday, February 8, 2005, at 7:00 p.m. in the meeting room of the Township Hall.

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**APPROVAL OF MINUTES:**

Motion by Kennedy, supported by Heins and on roll call vote unanimously carried to approve minutes of the January 11, 2005 Regular Board Meeting.

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**APPROVAL OF ACCOUNTS PAYABLE:**

Motion by Hoyt, supported by Heins and on roll call vote unanimously carried that the accounts payable, totaling \$179,460.64 (General Office \$1,494.34; Fire Department \$1,543.55; Water Operation & Maintenance \$18,287.79; Sanitary Sewer Operation & Maintenance \$4,396.82; Street Lights \$11,054.05; and bills paid from January 11, 2005 through February 8, 2005 in the amount of \$142,684.09) all as itemized and attached to these minutes be approved.

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**APPROVAL OF MONTHLY DEPARTMENTAL REPORTS:**

Motion by DuBois, supported by Hoyt and on roll call vote unanimously carried that the monthly reports (Building, Electrical, Fire, Police and Water and Sewer) be approved for filing.

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**IN REMEMBRANCE – CAPTAIN SCOTT THORNTON**

The Summit Township Board of Trustees set aside a special time during the meeting to remember, honor and memorialize the career of Captain Scott Thornton, a courageous firefighter who died in the line of duty on the morning of January 20, 2005.

Supervisor, Jim Dunn, lead the time of remembrance with comments about Captain Thornton. Trustees and members of the audience added to this special time dedicated to the life of Scott Thornton, a special Summit Township Firefighter who will be sadly missed.

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**PUBLIC COMMENTS:** NONE

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**OLD BUSINESS:** NONE

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**NEW BUSINESS:**  
**APPROVAL – CONDITIONAL USE HOME OCCUPATION TYPE II**  
**5365 HAGUE AVENUE**  
**CASE#04-12-0033**

Public Hearing was held by the Planning Commission on December 21, 2004 to review the Conditional Use Home Occupation Type II Permit for James Engle of 5365 Hague Avenue as required by Township Board action of January 13, 2004. The Planning Commission unanimously recommended to the Township Board approval of the Conditional Use Home Occupation Type II Permit with the following conditions: 1) Hours of operation 8:00 a.m. to 5:00 p.m. Monday through Friday, and 10:00 a.m. to 3:00 p.m. on Saturday; 2) All work shall be inside the pole barn only; 3) The operation shall comply with the Township Noise Ordinance; 4) No more than two client vehicles will be allowed on the property at any given time; and 5) There is no deadline set on these conditions unless one of the above has been violated.

Motion by DuBois, supported by Heins and on roll call vote unanimously carried to approve the Conditional Use Home Occupation Type II Permit at 5365 Hague Avenue with the following conditions: 1) Hours of operation 8:00 a.m. to 5:00 p.m. Monday through Friday, and 10:00 a.m. to 3:00 p.m. on Saturday; 2) All work shall be inside the pole barn only; 3) The operation shall comply with the Township Noise Ordinance; 4) No more than two client vehicles will be allowed on the property at any given time; and 5) There is no deadline set on these conditions unless one of the above has been violated. (Copy attached hereto.)

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**APPROVAL – LOT SPLIT REQUEST – LOT 108 SUNSET PARK SUBDIVISION**  
**535-13-27-178-089-00**

Motion by DuBois, supported by Hoyt and on roll call vote unanimously carried to approve Lot Split, Lot 108 of Sunset Park Subdivision with the contingency that any split be surveyed and a copy filed with the Summit Township Assessing Department. (Copy attached hereto.)

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**APPROVAL – TOWNSHIP CAPITALIZATION LIMITS**

Motion by Hoyt, supported by Elliott and on roll call vote unanimously carried to approve Township Capitalization Limits. (Copy attached hereto.)

Treasurer Hoyt presented a Resolution to increase our capitalization purchase policy from the current General Fund of \$1,000.00 and the current Enterprise Fund of \$2,000.00 as recommended by our auditors. Each fund will increase to \$5,000.00 per purchase and/or combination thereof.

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**APPROVAL – SECURITY SYSTEM – SUMMIT OFFICE, FIRE AND DPW COMPLEX**  
**2121 FERGUSON ROAD**

Motion by Heins, supported by Hoyt and on roll call vote unanimously carried to approve installation and award to lowest bidder ,Safety Systems, for Fire/Security Alarms and Security Cameras in the amount of \$19,656.80. (Copy attached hereto.)

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**APPROVAL – SELF CONTAINED BREATHING APPARATUS**

Motion by Hoyt, supported by Elliott and on roll call vote unanimously carried to approve purchase of Self Contained Breathing Apparatus in the amount of \$98,672.26. The cost would be met by FEMA Grant of 90% and a 10% Township contribution in the amount of \$9,867.23. (Copy attached hereto.)

Chief Hendges indicated sale of the current self contained breathing apparatus would produce revenue approximate to the 10% Township contribution.

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**APPROVAL – THERMAL IMAGING CAMERAS**

Motion by Heins, supported by Elliott and on roll call vote unanimously carried to approve purchase of two (2) Thermal Imaging Cameras at a projected cost of \$19,000.00. (Copy attached hereto.)

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**APPROVAL – ADDITIONAL SERVICE TIME REQUEST**

Motion by Hoyt, supported by Heins and on roll call vote carried to approve request of Trustee Elliott for purchase of five (5) years of service credit in the MERS pension plan. Trustee Elliott abstained from voting. (Copy attached hereto.)

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**APPROVAL – D-2 BENEFIT – NON UNION EMPLOYEES**

Motion by DuBois, supported by Hoyt and on roll call vote unanimously carried to approve D-2 Benefit for Non Union Employees. (Copy attached hereto.)

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**APPROVAL – MUTUAL AID AGREEMENT**

Motion by Heins, supported by Hoyt and on roll call vote unanimously carried to approve Mutual Aid Agreement. (Copy attached hereto.)

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**OTHER BUSINESS:**

**TREASURERS INVESTMENT POLICY**

As required by Township Board Investment Policy, Treasurer Hoyt reported on the investments of the Township for the fiscal year April 1, 2003 to March 31, 2004. (Copy attached hereto.)

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**REVIEW TERM LIMIT POLICY FOR BOARDS AND COMMISSIONS**

Motion by Hoyt, supported by Elliott and on roll call vote carried to approve repeal of Board Policy Term Limitations to the Township Planning Commission and Zoning Board of Appeals established January 8, 2002. Upon repeal and effective February 8, 2005, there are no term limitations for boards and commissions established by the Board of Trustees. Ayes: Heins, Dunn, Wilson, DuBois, Hoyt and Elliott. Nays: Kennedy.

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**ADJOURNMENT:** There being no further business to come before the Board, the Supervisor adjourned the meeting at 7:40 p.m.

All of Which I Certify,

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Robert D. DuBois, Clerk