

SUMMIT TOWNSHIP BOARD MEETING
September 11, 2007

STUDY SESSION – 6:30 P.M.

PRESENT: Jim Dunn, Supervisor; Robert DuBois, Clerk; Doug Hoyt, Treasurer; and Trustees, Gordon Heins, Scott Elliott, Sean Kennedy and Rick Wilson.

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PUBLIC COMMENT: NONE

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THE ENTERPRISE GROUP:

General discussion on Armory Arts Project and executive search hiring by year end.

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JACKSON COUNTY ROAD COMMISSION:

General discussion.

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REGION 2 PLANNING COMMISSION

General discussion by Trustee Wilson regarding Commission activities and the Township Recreation Plan.

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FIRE UTILITY VEHICLE

Acting Chief Harvey presented information and recommendations on purchase of a Fire Department utility vehicle.

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FIRE DEPARTMENT APPARATUS OPTIONS

Acting Chief Harvey discussed in depth the Fire Department apparatus status and presented four (4) options put together by a Fire Department Apparatus Committee. After inquiries from the Trustees, Supervisor Dunn appointed Trustees Heins, Elliott and Kennedy to work with Acting Chief Harvey and the Fire Department Staff Committee to return with recommendations within three to six months to the Board.

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BOARD MEETING

CALL TO ORDER:

The regular meeting was called to order by the Supervisor, Jim Dunn, on Tuesday, September 11, 2007, at 7:03 p.m. in the meeting room of the Township Hall.

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APPROVAL OF MINUTES:

Motion by DuBois, supported by Heins, and on roll call vote unanimously carried to approve minutes of the August 14, 2007, Regular Board Meeting.

APPROVAL OF ACCOUNTS PAYABLE:

Motion by Hoyt, supported by Heins, and on roll call vote unanimously carried that the accounts payable, totaling \$167,342.66 (General Office \$350.95; Fire Department \$2,370.02; Water Operation & Maintenance \$25,852.17; Sanitary Sewer Operation & Maintenance \$8,247.81; Street Lights \$11,590.85; and bills paid from August 9, 2007 through September 4, 2007 in the amount of \$118,930.86 all as itemized and attached to these minutes be approved.

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APPROVAL OF MONTHLY DEPARTMENTAL REPORTS:

Motion by DuBois, supported by Hoyt, and on roll call vote unanimously carried that the monthly reports (Building, Fire, Electrical, Police and Water and Sewer) be approved for filing.

Trustee Elliott inquired about sharing of the Building Inspector with Leoni Township and was informed that the Township is currently working out the details and hopes to improve the effectiveness on the joint venture within the next six months.

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PUBLIC COMMENTS:

Mike Way, 1034 Crestwood – 11th District County Commissioner
Jim "Steve" Shotwell, 6140 S Jackson Road – 7th District County Commissioner

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OLD BUSINESS: NONE

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NEW BUSINESS:

**APPROVAL – SITE PLAN – TERRACE HILLS PHASE 2
SPRING ARBOR AND ROBINSON ROADS
JACK SHELBY AND JOHN GANTON, APPLICANTS
CASE#07-08-0011**

Public Hearing was held by the Planning Commission on Tuesday, August 21, 2007, at the request of Jack Shelby, 1730 Probert Road, representative for John Ganton, to review the Site Plan for Terrace Hills Phase 2 Condominium which would consist of twenty-six (26) units including two (2), three (3), and Four ((4) attached condominiums and one (1) single unit. The Planning Commission unanimously recommended approval of the Site Plan to the Township Board for the construction of a twenty-six (26) unit development contingent upon the letters, recommendations and compliance with the requirements of the Jackson County Drain Commissioner, Summit Township Department of Public Works and Summit Township Fire Department, including the request of Feller, Finch & Associates, Inc., as it relates to material testing for the private road.

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve Site Plan for the construction of a twenty-six (26) unit development contingent upon the letters, recommendations and compliance with the requirements of the Jackson County Drain Commissioner, Summit Township Department of Public Works and Summit Township Fire Department, including the request of Feller, Finch & Associates, Inc., as it relates to material testing for the private road. (Copy attached hereto.)

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APPROVAL – POLICY FOR UTILIZING TOWNSHIP PUBLIC IMPROVEMENT FUNDS FOR THE PURPOSE OF REPAVING SUBDIVISION STREETS

Motion by Elliott, supported by Heins, and on roll call vote carried to approve the Policy for utilizing Township Public Improvement Funds for the purpose of repaving subdivision streets as presented.

Ayes: Elliott, Heins, Dunn, Wilson, DuBois and Hoyt. Nays: Kennedy. (Copy attached hereto.)

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APPROVAL – RESOLUTION – RETIREE HEALTH FUNDING VEHICLE

Motion by Hoyt, supported by Heins, and on roll call vote unanimously carried to approve Uniform Resolution Adopting the MERS Retiree Health Funding Vehicle. (Copy attached hereto.)

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APPROVAL – REVERSE ZONING OF 10-11-2005 (CONTRACT REZONING REQUEST)

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to authorize the Planning Commission to proceed with consideration of rezoning the land to its former zoning classification. (Copy attached hereto.)

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APPROVAL – CHARGES TO BE SPREAD ON WINTER TAX ROLL AND TOWNSHIP MILLAGE FOR 2007

Motion by Hoyt, supported by Elliott, and on roll call vote unanimously carried to approve the charges to be spread on the winter tax roll comprised of delinquent water/sewer usage and/or assessment, mowing, and the streetlight and Shoemaker Wood lateral sewer assessments; as well as the Township operational Millage of .8168 for 2007. (Copy attached hereto.)

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RESOLUTION – EMPLOYEE HEALTH BENEFITS

No action. Removed from Agenda.

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APPROVAL – REPEAL OF ORDINANCES 22.01 AND 30.01

Motion by DuBois, supported by Kennedy, and on roll call vote unanimously carried to approve the repeal of Ordinances 22.01 and 30.01. (Copy attached hereto.)

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APPROVAL – PURCHASE OF FIRE UTILITY VEHICLE

Motion by Elliott, supported by Heins, and on roll call vote unanimously carried to approve purchase of 2008 Ford Expedition as a fire utility vehicle from Stillwell Ford in the amount of \$24,474.08 as recommended by Acting Chief Harvey (Copy attached hereto.)

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Trustee Kennedy was excused from the meeting at 7:30 p.m.

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APPROVAL – JANITORIAL SERVICES

Motion by DuBois, supported by Elliott, and on roll call vote unanimously carried to approve the Janitorial Services Agreement with A to Z Cleaning in the amount of \$495.00 a month. (Copy attached hereto.)

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APPROVAL – LOT SPLIT – LOTS 186 & 187 BELMONT PARK SUBDIVISION

Motion by DuBois, supported by Heins, and on roll call vote unanimously carried to approve lot split of lots 186 and 187 Belmont Park Subdivision as proposed as per the recommendation of the assessing department. (Copy attached hereto.)

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OTHER BUSINESS: NONE

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ADJOURNMENT: There being no further business to come before the Board, the Supervisor adjourned the meeting at 7:35 p.m.

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All of Which I Certify,

Robert D. DuBois, Clerk