

MECHANICAL PERMIT APPLICATION

PROPERTY # _____

PERMIT # _____

AUTHORITY: Act 230, PA 1972, as Amended
 COMPLETION: Installation Shall Not Be Started
 Until Application is Filed
 PENALTY: Written Order To Stop Construction

TOWNSHIP OF SUMMIT

2121 Ferguson Road
 Jackson, Michigan 49203
 (517) 788-4113

Date of Application

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor	<input type="checkbox"/> Homeowner Name (Check Appropriate box)	License Number	Expiration Date
Address (Street No. and Name)	City	State	Zip Code
Telephone Number ()	Fax Number ()	Federal Employer ID Number (or reason for exemption)	
Workers Compensation or Liability Insurance (or reason for exemption)	Expiration Date	MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

Single Family <input type="checkbox"/> 1. New <input type="checkbox"/> 2. Remodel	<input type="checkbox"/> 5. Special Inspection
Other <input type="checkbox"/> 3. New <input type="checkbox"/> 4. Remodel	<input type="checkbox"/> 6. Mobile Home Setup <input type="checkbox"/> 7. Modular Home Setup

IV. PLAN REVIEW REQUIRED

A plan review may be required before work is started, on any building other than a single family dwelling less than 3,500 square feet. See below for details. Have plans been submitted for plan review? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED

V. APPLICANT SIGNATURE

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.
Signature of Licensee or Homeowner (<u>Homeowner must also sign affidavit below</u>)

VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up , or put into operation until it has been inspected and approved by the Summit Township Mechanical Inspector. I will cooperate with the Summit Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.
Signature of homeowner

COMPLETE APPLICATION ON BACK SIDE

VII. PLAN REVIEW REQUIREMENTS

Plans and specifications for new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. A PLAN REVIEW IS REQUIRED BEFORE A PERMIT CAN BE ISSUED. Exception 1: Alterations and repair work determined by the mechanical official to be of a minor nature. Exception 2: Work completed by a governmental subdivision or state agency costing less than \$15,000.00 Exception 3: A building of use group R-2, R-3 or R-4 containing not more than 3,500 square feet of building area. Exception 4: A building of use group B, M or S-2 having HVAC equipment only, with one fire area and not more than 3,500 square feet.

INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed with Summit Township. All installations shall be in conformance with the State Mechanical Code. **No work shall be concealed until it has been inspected.**

The name of the inspector and the telephone number will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **location** and **permit number**.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED.

DESCRIBE WORK BEING DONE: _____

MECHANICAL PERMIT FEE SCHEDULE

REVISED JUNE 15, 2011

DESCRIPTION	FEE	# ITEMS	TOTAL
RESIDENTIAL ADMINISTRATIVE FEE	\$ 25.00		
(RESIDENTIAL ADMINISTRATIVE FEE PLUS WORK PERFORMED)			
NEW HOMES	\$120.00		
MODULAR & MOBILE HOMES IN PARK	\$ 60.00		
MODULAR & MOBILE HOMES ON PRIVATE PROPERTY	\$120.00		
REMODELING – 2 INSPECTIONS	\$120.00		
REPLACEMENT OR NEW FURNACE	\$ 60.00		
REPLACEMENT OR NEW A/C	\$ 60.00		
HEATING & A/C COMBINATION	\$120.00		
GAS PIPING/WATER HEATER REPLACEMENT	\$ 60.00		
GENERATOR	\$ 60.00		
DUCTWORK	\$ 60.00		
FIREPLACE	\$ 60.00		
GAS/OIL HEATING EQUIPMENT	\$ 60.00		
LP TANK PLACEMENT	\$ 60.00		
UNIT HEATERS	\$ 60.00		
INSPECTIONS (EA)	\$ 60.00		
INVESTIGATION FEE	\$ 75.00		
COMMERCIAL & INDUSTRIAL ADMINISTRATIVE FEE	\$ 25.00		
(COMMERCIAL & INDUSTRIAL ADMINISTRATIVE FEE PLUS WORK PERFORMED)			
GAS OR OIL HEATING EQUIPMENT	\$ 60.00		
GAS, OIL, OR WOOD COMBINATION	\$ 60.00		
GAS OR OIL BOILERS	\$ 60.00		
SOLID FUEL EQUIPMENT	\$ 60.00		
HEAT PUMP	\$ 60.00		
UNIT HEATERS	\$ 60.00		
GAS PIPING	\$ 60.00		
DUCTWORK	\$ 60.00		
CHIMNEYS & VENTS	\$ 60.00		
INCINERATORS	\$ 60.00		
FLUE DAMPERS	\$ 60.00		
RANGE HOODS (VENTED)	\$ 60.00		
MAKE-UP AIR UNITS	\$ 60.00		
H.V.A.C. UNITS	\$120.00		
HEATING & A/C COMBINATION	\$120.00		
CENTRAL AIR SYSTEM	\$120.00		
REFRIGERATION	\$ 60.00		
SOLAR HEATING	\$ 60.00		
FIRE DAMPERS	\$ 60.00		
FIRE SPRINKLER SYSTEMS	\$120.00		
PLAN REVIEW FEE: Up to \$250 K = \$ 60.00 plan review			
\$250K to \$1 Million = \$200.00 plan review			
Over \$1 Million = \$360.00 plan review			

TOTAL MECHANICAL PERMIT

\$ _____

MECHANICAL PERMIT APP 06-15-2011 (6.19.2012)

Summit Township will not discriminate against any individual or group because of race, sex, national origin, color, marital status, handicap or political beliefs.